



Guidelines for Author(s) [1/2]

IISRR - International Journal of Research

Online Version ISSN 2394-885X; Print Version- ISSN 2394-6873

Format & Style to be Followed for Writing an Article

A) Manuscripts:

All manuscripts must be sent in Microsoft Times New Roman (font size 12) in single column single space on one side of A4 paper with margins of at least one inch on all sides. Authors should submit one soft copy through email (iisrr.research@gmail.com/ iisrr.journal@gmail.com) and a hard copy of their manuscripts to the Editor in Chief by post.

B) Title/ Cover Page of the Article:

Manuscripts of the Paper should have a cover page providing followings:

- i) Title of the paper :
- ii) Paper to be published under Subject Group (as mentioned above):
- iii) Name of the Author(s) :
- iv) Address of Author(s) :
- v) Phone No & Fax, Mobile :
- vi) Email ID :

C) Abstract:

'Abstract' should contain the Title of Paper, the subtitle(s) "Abstract" or summary on the A4 paper in single column and single space, printed in Microsoft Times New Roman (font size 10) not exceeding 200 words along with three to four key words. The text of the paper should not start on this page, but on a fresh page.

Key words: Main Keywords shall be mentioned just below the Abstract.

Abbreviations: Notable Abbreviations and their full form are preferred to mention just below the Keywords.

D) Body of the Article:

Headings and Sub-Headings with Numbering are preferred.

[A tentative Format is given bellow, but should not be restricted within the following framework.]

1. Introduction:
2. Aims & Objectives:
3. Literature Review/Previous Studies/ Research:
4. Methodology:
 - 4.1 Sample Designing/ Planning-
 - 4.2 Tools Used...
 - 4.3 Survey / Experiment Conducted....
5. Data Collections and Analysis of Collected Data,
6. Results/ Findings Revealed
7. Interpretation of Results....
8. Suggestions, etc. ...
9. Limitations...
10. Comments:
11. References



Guidelines for Author(s) [2/2]

E) Diagramme, Figures, Chart, Tables:

Each diagram, figure, chart and/ or table should be numbered, titled and positions should be indicated in the text on a separate line with the words '**Table-1 about here**'/or '**Diagramme-1 here**' etc. Word Copy of the Article should be sent to iisrr.journal@gmail.com . Both soft and hard copies (of diagrams, figures, charts, tables etc.) shall be sent along with the script.

F) References:

References should be cited in the style prescribed in the publication manual of the American Psychological Association (APA Guidelines). Please visit URL: <http://www.library.cornell.edu/resrch/citmanage/apa>

G) Foot Notes:

Foot notes shall be mentioned in each page, by using the '**References**' tool bar^[1] shown on the top of the Laptop/ Desktop. Corresponding Last Word to be Marked as power^{[1]/ [2]/ [3]...} by using **X²** tool bar^[2] of the Computer. [Please see the Foot Notes [1] and [2] are noted at the bottom of this page

H) Hard & Soft copies of final Manuscripts:

Author(s) needs to send both **hard and soft copies of the Paper(s)**, along with "**Copy Right Declaration Form**", duly signed by the author(s) and prescribed fees for publication.

¹ Home Insert Page Layout **References** Mailing s Review View Design Layout

² B / U abc X₂ X² Aa



IISRR - International Journal of Research

Online Version ISSN 2394-885X; Print Version- ISSN 2394-6873

COPYRIGHT AGREEMENT

[Original hard copy of this Copyright Agreement, duly signed (full signature) by all authors and co-authors, along with the hardcopy & softcopy of the Article/ Paper and publication fees to be sent to the above address of the IISRR-IJR]

To

The Editor-in-Chief

IISRR -International Journal of Research

Indian Institute of Social Reform & Research

P-14, Regent Estate, Flat- 3B, Kolkata 700092, India

Email: iisrr.research@gmail.com

Sir,

I/We, and

are the copyright owner(s) of the Title

do hereby declare that it is my/ our original paper and do hereby authorize you to publish the above said article/research paper in the IISRR- International Journal of Research.

FURTHER, I/ WE DCLARE THAT-

1. The Article is my/our original contribution and has not been plagiarized/ copied from any source/individual. It does not contravene on the rights of others and does not contain any libelous or unlawful statements and all references have been duly acknowledged at the appropriate places.
2. The article submitted only to the IISRR- International Journal of Research, Kolkata and it has not been previously published or submitted elsewhere for publication in a copyrighted publication.
3. I/We hereby authorize you to edit, modify and make changes in the Articles/Research paper to make it suitable for publication in the IISRR-International Journal of Research, Kolkata.
4. I/We hereby assign all the copyright relating to the said Article/Research Paper to the IISRR- International Journal of Research, Kolkata.
5. I/We have not assigned any kind of rights to the above said Article/Research Paper to any other person/Institute/Publication.
6. I/We agree to indemnify the IISRR- International Journal of Research, Kolkata against any claim legal and/or otherwise, and action alleging facts which if true, constitute a beach of any of the foregoing warranties

.....

1. Full Signature & Date

First Author

Name:

Address:

.....

2. Full Signature & Date

Second Author

Name:

Address:

.....

3. Full Signature& Date

Third Author

Name:

Address:



IISRR-IJR REVIEW REPORT (Proforma)

[Vol-; Issue-.....; Month -, Year- 202....]

PART A:	
SECTION- I	
Reviewer's Name:	
E-Mail:	
Manuscript Number:	
Title of the Article:	
Date of Sending Article to Reviewer:	
Date of submission of Report:	
Author(s):	Not to be disclosed to Reviewers [Editor will fill in after receiving the Report from Reviewer]

PART B:	
Reviewer's Observations/ Comments [Section- II, III, IV & V]	
SECTION- II: Comments per Section of Manuscript [Excellent=1; Good= 2 ; Fair= 3 ; Poor =4]	
(i) General comment:	
(ii) Introduction:	
(iii) Methodology:	
(iv) Results:	
(v) Discussion:	
(vi) Bibliography/References:	
(vii) Others:	
(viii) Decision: [Accepted/Declined]	

SECTION - III : Please rate the following : (1 = Excellent) (2 = Good) (3 = Fair) (4 = Poor)	
(i) Originality:	
(ii) Contribution to the Field:	
(iii) Technical Quality:	
(iv) Clarity of Presentation:	
(v) Depth of Research:	

SECTION- IV : Your Recommendation : [Kindly Mark with Y (Yes), which you recommend, & Mark N , which you are not recommending]	
(i) Accept as it is:	
(ii) Requires Minor Corrections:	
(iii) Requires Moderate Revision:	
(iv) Requires Major Revision:	
(v) Submit to another Publication :	
(vi) Reject on Grounds of (Please Be Specific):	

SECTION - V: Additional Comments (if any)	
Signature of the Reviewer Designation & Institution	